



**ALPHA GAMMA SIGMA, INC.**  
**FALL ADVISORY BOARD MEETING AGENDA**  
**October 3rd, 2020**  
**Online Meeting**

*Standing Rules for the Order of Business:*

1. The agenda is fixed once a motion to accept, amend, add to, and/ or change an agenda has passed.
2. All items listed as action items will begin with a motion.
3. All items listed as non-action contain information only. No action will be taken on these items. Future agenda issues may surface from these items and, if they do, they should be noted for future agendas.
4. Old business and new business will be handled first after the meeting is called to order, the minutes have been approved, and the agenda is set.
5. Debate on all action items on the agenda will follow an alternate pattern of “one member speaking for” and then “one member speaking against” the issue so as to facilitate the discussion, eliminate repetition of ideas, and air both sides; once one side of the debate no longer has a member speaking either pro or con, the debate will end, and the question will be called to a vote.
6. The debate on a particular action item should not exceed ten minutes unless the body wishes to extend the time allotted for discussion.
7. All reports should contain non-action items only.
8. Anything embedded in a report that is significant and merits discussion as an action item should be identified as such when the agenda is being set at the beginning of the meeting or should be held over as a future agenda item.

- I. Call to Order and President’s Opening Remarks:** President John Quevedo welcomed the State Advisory Board to the first virtual meeting via Zoom at 10:08 AM.
- II. Self-Introductions:** The advisors introduced themselves, gave their college and chapter names, and how many years they had been a part of AGS. Advisors were glad to have the opportunity to meet via Zoom during the pandemic.
- III. Explanation of the Sign-In Process:** Secretary Terry Green indicated that he would use the printout of the registration to take attendance. Everyone who was on the printout was present according to the self-introductions other than Kathy Peterson from Santa Ana College who was unable to attend. Melanie Marentes, the Student Trustee from the South attended.

- IV. Explanation of the Standing Rules:** Parliamentarian Valerie Venegas read the above list of the Standing Rules for the Order of Business we agreed to use many years ago. John Quevedo added that we would be following Roberts Rules of Order as we usually do.

**MORNING SESSION ATTENDANCE:**

ANTELOPE VALLEY COLLEGE: Matthew Jaffe  
CHABOT COLLEGE: Lisa Carlsen  
CITRUS COLLEGE: Raquel Gutierrez, Denise Kaisler  
CITY COLLEGE OF SAN FRANCISCO: Joe Reyes  
COLLEGE OF MARIN, KENTFIELD: Andrea Wang  
COLLEGE OF SAN MATEO: Ronald Andrade, Rachel Cunningham  
CUESTA COLLEGE: Chris Gilbert  
DIABLO VALLEY COLLEGE: Chris Capozzo, Obed Vazquez  
EL CAMINO: Joshua Casper  
FULLERTON COLLEGE: Nick Arman, Marwin Luminarias  
GOLDEN WEST COLLEGE: Valerie Venegas  
LAS POSITAS COLLEGE: Ashley McHale, David Powers  
LONG BEACH CITY COLLEGE LAC: Emad Faltas, Geetha Rajaram  
LOS ANGELES PIERCE COLLEGE: Kaycea Campbell  
LOS ANGELES MISSION COLLEGE: Suzanne Mignosa, Mark Pursley  
MERCED COLLEGE: Jennifer McBride  
MERCED COLLEGE (Valley State Prison) Jennifer McBride  
ORANGE COAST COLLEGE: Teresa Scarbrough  
RIO HONDO COLLEGE: Alan Archambault  
RIVERSIDE CITY COLLEGE: Kweku Afrim Williams  
SADDLEBACK COLLEGE: Alannah Rosenberg  
SAN BERNADINO VALLEY COLLEGE: Michael Levine  
SAN JOAQUIN DELTA COLLEGE: Chris Wardell  
SANTA ANA COLLEGE: Nicholas Enke, Sara Kelley  
SANTA MONICA: Terry Green, John Quevedo, Melanie Marentes (Student Trustee from the South)  
SKYLINE COLLEGE: Linda Whitten

- V. Additions/Deletions to the Agenda Section:** President John Quevedo asked for any additions or deletions to the agenda. The following additions were made under New Business: Item 10 E. Extension of October 30<sup>th</sup> Due Date, and Item X F. Allowing Advisers to Virtually Attend In-Person Convention or Conference and Remain in Good Standing.
- VI. Approval of the Agenda:** The agenda was approved with the above additions to New Business.
- VII. Corrections to and Approval of the Minutes from the FAM 10/5/19:** As we did not have a spring convention because of the pandemic, the last minutes were from the Fall Advisory Board Meeting of last year. They were presented electronically via zoom and one correction was found to be needed, the correct spelling of Chris Capozzo's name on page #1. The minutes were approved with that correction.

**VIII. Corrections and Updates to the State Advisory Board Directory:** Andrew Kindon, our Advisory Board Directory Editor was not present. As we had new advisors at this meeting, they needed to send in their information so they would be able to get the global emails sent out by Andrew. Kweku Williams, a new advisor from Riverside City College, noted that he had not yet received any emails and Kaycea Campbell said she would help him connect with Andrew.

**IX. Old Business:**

**A. Slate of Officers 2020-2021:**

1. President – John Quevedo
2. VP/President Elect (North) – Joe Reyes
3. Vice-President Elect (South) – Valerie Venegas
4. Secretary – Terry Green
5. Treasurer – Kaycea Campbell
6. Vice-Treasurer – Thomas Harjuno
7. Chair of Scholarships and Awards – Ashley McHale
8. Vice-Chair of Scholarships and Awards – David Powers
9. Secretary of Extension and Eligibility – Joe Reyes
10. Collector of Permanent Records – Lisa Valdez
11. Secretary of Intercollegiate Relations – Terry Scarbrough

**Appointed officers for 2020-2021 (as per bylaws):**

1. Advisory Board Directory Editor – Andrew Kindon
2. Website Coordinator: Sara Kelley
3. Parliamentarian – Valerie Venegas
4. Publicity Chair – Chris Gilbert
5. Secretary of Standing Rules – Chris Gilbert
6. Historian/Keeper of Records – Lisa Valdez

**MOTION #1) Chris Gilbert moved to accept the above slate of officers by acclamation. Chris Capozzo seconded the motion. (MOTION #1 CARRIED.)**

**B. Ratification of By-Laws Change to The Student Trustee Election Time:**

Valerie Venegas asked for the minutes from the last FAM to be shown via Zoom so we could see all see them. John Quevedo showed the following part of those minutes: **“Valerie Venegas moved to amend the bylaws to indicate that state student representatives for the Board of Trustees be elected at the Spring convention starting in Spring 2020. On page 6 of the By-Laws, Article IV Section 2, strike “at the fall Regional Conferences” to read “at the Spring Convention”. On page 14 Article VI Section 4 strike “at the two Regional Conferences” to read “at the Spring Convention”. On Page 17 Standing Rule 3 strike “elected each fall at the regional conferences in the north and the south” to read “elected at the spring convention.” On Page 17 Standing Rule 3 strike regional conferences” to read “at the**

spring convention". Also, on Page 17 Standing Rule 3 strike "that Trustee" to read "those Trustees". The motion was seconded by Obed Vazquez. (MOTION CARRIED.) Valerie told us that this motion moved the student trustee election from the Regional Conferences to the Spring Convention. She asked Melanie Marentes, the Student Trustee from the South who was attending what she thought from her perspective about changing the timing of the election of the student trustee. Melanie agreed that this would be a positive change and would be helpful to future student trustees. She said that she had a hard time connecting to others and was never able to reach the Student Trustee from the North to be able to work together. Allannah Rosenberg made the important point that if we were to go forward and make these By-Laws changes, that whoever was elected this fall, would only hold the position until the spring convention, and should have the opportunity to run again at the convention if they so desired.

So that the State Advisory Board could go forward with the motion to change the By-Laws from last fall, the following motions were made:

**Motion #2) Ashley McHale moved that we temporarily suspend article IX of the State By-Laws to allow revisions to those By-Laws approved at today's meeting to be ratified by electronic vote. Allannah Rosenberg seconded the motion. (MOTION #2 CARRIED.)**

**MOTION #3) Obed Vazquez moved to amend the By-Laws to state that the Student Trustee election is held each year at the Spring Convention, and that the ratification process be conducted by an appropriate means as approved by the SAB. "On page 6 of the By-Laws, Article IV Section 2, strike "at the fall Regional Conferences" to read "at the Spring Convention". On page 14 Article VI Section 4 strike "at the two Regional Conferences" to read "at the Spring Convention". On Page 19 of the Standing Rules, under Student Members of the Board of Trustees, Standing Rule 3 strike "elected each fall at the regional conferences in the north and the south" to read "elected at the Spring Convention." On Page 19 of the Standing Rules, under Student Members of the Board of Trustees Standing Rule 3 "strike regional conferences" to read "at the Spring Convention". Also, on Page 19 of the Standing Rules, under Student Members of the Board of Trustees, Standing Rule 3, strike "that Trustee" to read "those Trustees". Terry Green seconded the motion. (MOTION #3 CARRIED.)**

Chris Gilbert told us that the above By-Laws changes would not take place until Secretary, Terry Green, sent out the email so that the State Advisory Board could vote to ok the revisions.

President John Quevedo paused the meeting for a lunch break from 12:06 to 12:36 PM at which time the meeting resume.

**AFTERNOON SESSION ATTENDANCE:**

ANTELOPE VALLEY COLLEGE: Matthew Jaffe  
CHABOT COLLEGE: Lisa Carlsen  
CITRUS COLLEGE: Raquel Gutierrez, Denise Kaisler  
CITY COLLEGE OF SAN FRANCISCO: Joe Reyes  
COLLEGE OF MARIN, KENTFIELD: Luna Finlayson, Andrea Wang  
COLLEGE OF SAN MATEO: Ronald Andrade, Rachel Cunningham  
CUESTA COLLEGE: Chris Gilbert  
DIABLO VALLEY COLLEGE: Chris Capozzo, Obed Vazquez  
EL CAMINO: Joshua Casper  
FULLERTON COLLEGE: Nick Arman, Marwin Luminarias  
GOLDEN WEST COLLEGE: Valerie Venegas  
LAS POSITAS COLLEGE: Ashley McHale, David Powers  
LONG BEACH CITY COLLEGE LAC: Emad Faltas, Geetha Rajaram  
LOS ANGELES PIERCE COLLEGE: Kaycea Campbell, Lisa Valdez  
LOS ANGELES MISSION COLLEGE: Suzanne Mignosa, Mark Pursley  
MERCED COLLEGE: Jennifer McBride  
MERCED COLLEGE (Valley State Prison) Jennifer McBride  
ORANGE COAST COLLEGE: Teresa Scarbrough  
RIO HONDO COLLEGE: Alan Archambault  
RIVERSIDE CITY COLLEGE: Kweku Afrim Williams  
SADDLEBACK COLLEGE: Alannah Rosenberg  
SAN BERNADINO VALLEY COLLEGE: Michael Levine  
SAN JOAQUIN DELTA COLLEGE: Chris Wardell  
SANTA ANA COLLEGE: Nicholas Enke, Sara Kelley  
SANTA MONICA: Terry Green, John Quevedo  
SKYLINE COLLEGE: Linda Whitten

- C. Recommendations from Committee for SAB Meeting Standing Rules (was tabled to spring 2020 from the Fall Advisory Board Meeting of 2019):** Chris Gilbert proposed that we accommodate our committees by having meetings prior to the Advisory Board Meeting at the Spring Convention. He suggested that we continue to discuss this issue at our next meeting, and it was tabled until next spring.
- D. Clarifying Language of By-Laws Article II, Section 5. Permanent Membership:** Alannah Rosenberg wanted us to discuss this By-Laws article and we did without any resolution. Terry Green suggested that she come to our next meeting with a motion to explain how she wanted to improve the article in question and the issue was tabled until next spring.
- E. Development of Fund/Scholarship for Advisers to Attend Convention:**  
This item was removed from the agenda through a motion.
- F. Concerns About Sustainability of Current Hotel Contracts (tabled at the Fall 2019 FAM to Spring 2020):** Obed Vazquez expressed his concerns

about our hotel costs for our conventions as the prices continued to grow and grow making it very expensive for our students to attend. **MOTION #4) Obed Vazquez moved to create a sub-committee to discuss the hotel contracts and report out in Spring 2021. Kaycea Campbell seconded the motion. (MOTION #4 CARRIED.)** The committee would consist of Kaycea, Obed and others who wanted to participate. Kaycea said that she would put here email in Zoom's chatroom, and anyone could contact her by next Friday, October 9<sup>th</sup> to join the committee. She was eager to get the discussion going on this important issue.

**X. New Business:**

**A. AGS Convention 2021: MOTION #5) Kaycea moved that the 2021 Annual Convention be a virtual event hosted by Los Angeles Pierce College and that we work to cancel the 2021 contract with the DoubleTree in Ontario. Linda Carlsen seconded the motion. (MOTION #5 CARRIED.)**

**B. Purchasing an AGS organizational teleconferencing (Zoom) account:** Kaycea Campbell informed us that Zoom was limited to 300 people and would not work for a virtual convention which might have as many as 500 people. She mentioned that Zoom would not work out for the break-out sessions we would need at the convention. She asked if anyone knew about other platforms that might work for our upcoming spring convention other than Zoom. CCC Confer, and Discord were mentioned as possible alternatives to Zoom. Allannah Rosenberg checked out using CCC Confer for the Southern Regional Conference but decided to use another platform, Whova, to meet the needs of the students. It was mentioned that Discord came out of the gaming community and another group had used it successfully. Kaycea stated that she wanted to be able to buy a platform (if necessary) that she could use successfully to put on our virtual spring convention next year. The board discussed how much money she should be able to access to purchase a platform and came up with the figure of up to \$10,000. **MOTION #6) Kaycea Campbell moved to purchase a virtual platform to host meetings that all chapters can have access to, not exceed \$10,000. Rachel Cunningham seconded the motion. (MOTION #6 CARRIED.)**

**C. Purchase of latest QuickBooks software for financial updating: MOTION #7) Kaycea Campbell moved to purchase QuickBooks software to update AGS financial records spending up to \$200. Joe Reyes seconded the motion. (MOTION #7 CARRIED.)**

**D. Increasing inter-chapter communication via a Shared Adviser Contact List and Shared Chapter Contact Web Site Page:** President John Quevedo talked about how he wanted to see our chapter advisors be able to

better communicate between each other. He wanted to make is so we could more easily update our Advisory Board Directory as he noted it contained outdated information about his chapter. He wanted to use technology to make this all happen. It was agreed that whatever changes we make, the information should remain private. The data is currently password-protected on the website. (Ashley McHale noted that she had already started receiving inquiries about scholarships from students which should not happen. Only advisors should be contacting her about scholarships).

John Quevedo said that he was willing to work with Sara Kelley, our website coordinator, to improve the updating and accuracy of the information contained in the State Advisory Board Directory managed by Andrew Kindon. The following motion was made so that would be able to happen. **MOTION #8) Allanah Rosenberg moved that the directory editor disseminate an electronic form each semester by FAM and the Spring Convention to collect contact information, and that the automatically generated output of the form be what is shared behind the password protection on our state website AGSHonor.org. Ashley McHale seconded the motion. (MOTION #8 CARRIED.)**

**E. Extension of October 30<sup>th</sup> Due Date:** Chris Capozzo wanted the State Advisory Board to extend the deadline for dues. Joe Reyes told us that only about ½ of the chapters had been able to turn in their scholarship dues and Permanent Member reports. (He shared his data on this subject via screen sharing on Zoom.) The discussion that followed indicated that advisors thought an extension was an appropriate move because of the circumstances. **MOTION #9) Terry Green moved to extend the deadline to December 31<sup>st</sup>, 2020 to receive Permanent Member reports and their scholarship dues. Valerie seconded the motion. (MOTION #9 CARRIED.)**

**F. Allowing Advisers to Virtually Attend In-Person Convention or Conference and Remain in Good Standing: MOTION #10) Terry Green moved that FAM will be virtual beginning in the fall of 2021. Linda Whitten seconded the motion. (MOTION #10 CARRIED.) This motion is a change in the Standing Rules that that will supersede the rule that the FAM was supposed to occur on a college campus. Chris Gilbert told us that he would update the Standing Rules accordingly. MOTION #11) Chris Gilbert moved that we allow advisors who do not have students attending the Spring Convention be allowed to attend that convention's Advisor Meeting virtually. Linda Whitten seconded. (MOTION #11 CARRIED.)**

**XI. Calendar Update:**

| Event   | Date              | College   |
|---|-------------------|---|
| 2020 FAM (North)                              | October 3, 2020   | San Joaquin Delta College   |
| 2020 Northern Regional Conference             | October 24, 2020  | Host: Diablo Valley College<br>Registration: Contra Costa College |
| 2020 Southern Regional Conference             | October 17, 2020  | Host: Saddleback College<br>Registration: Orange Coast College    |
| 2021 Spring Convention (South) Ontario, CA    | April 16-18, 2021 | Host and Registration: Los Angeles Pierce College                 |
| 2021 FAM (South)                              | October 2, 2021   | Host: Rio Hondo College   |
| 2021 Northern Regional Conference             |                   | Host and Registration: Delta College                              |
| 2021 Southern Regional Conference             |                   | Host and Registration: Pasadena College                           |
| 2022 Spring Convention (North) Sacramento, CA |                   | Host: Las Positas College<br>Registration:                        |
| 2022 FAM (North)                              | October 1, 2022   | Host: Diablo Valley College                                       |
| 2022 Northern Regional Conference             |                   | Host and Registration: Merced College                             |
| 2022 Southern Regional Conference             |                   | Host: Orange Coast College<br>Registration: Saddleback College    |
| 2023 Spring Convention                        | April 28-30, 2023 |   |
| 2023 FAM (South)                              | October 7, 2023   | Host: West Los Angeles College                                    |
| 2023 Northern Regional Conference             |                   | Host and Registration: Las Positas College                        |
| 2023 Southern Regional Conference             |                   | Host: Pierce College<br>Registration:                             |
| 2024 Spring Convention (North)                |                   |   |
| 2024 FAM (North)                              | October 5, 2024   | Host: Las Positas College   |
| 2024 Northern Regional Conference             |                   |   |
| 2024 Southern Regional Conference             |                   |   |
| 2025 Spring Convention (South)                |                   |   |
| 2025 FAM (South)                              | October 4, 2025   | Host: Saddleback College  |

Nick Arman of Fullerton College offered to host the Spring Convention of 2026. He said that Fullerton College would host even though the convention is scheduled to be in the North in Sacramento while Fullerton is in the South. As 2026 will be our Centennial Celebration, it is wonderful news that Nick volunteered to host. William T. Boyce, the



founder of Alpha Gamma Sigma, was from Fullerton College, so it is poetic that Nick volunteered his school to lead the 100<sup>th</sup> year celebration! Valerie Venegas indicated that she knew some of William T. Boyce's relatives and would see if she could get someone from his family to speak at our celebration.

It was noted that because of our change in our FAM meetings to virtual, it would be the host chapter's responsibility to set up the meeting.

## **XII. Reports:**

**A. Board of Trustees Report:** Obed Vazquez explained that the Board of Trustees watched over the endowment fund. He told us that the fund dropped substantially because of the pandemic but had rebounded in the last few months. The fund reached a high of \$934,000 and now was currently at \$869,000 with a drop in value of \$65,000. Some of our endowment fund is invested in stocks so ups and downs are expected. We have a financial advisor, Monica Peterson of Stifel, and the Board of Trustees adjusts the portfolio according to her suggestions. He said the goal was to have the fund reach a value of \$1,000,000 by 2026 which seems in the realm of possibility.

Obed noted that the Board of Trustees has some retirements coming up in 2021 and some new trustees would probably be needed. He asked the advisors present at the meeting to consider joining the Board of Trustees this spring.

**B. SAB President Report:** John Quevedo thanked the State Advisory Board for electing him to be the president this school year. He said that he would promote the Southern and Northern Regional Conferences so that more students would attend. Allannah Rosenberg put up link in the chatroom concerning the Southern Regional Conference she was hosting. She told us that the more students who attended, the lesser the cost to the individual student would be. She said that chapters would submit their payments after the conference was over and she had determined the price per student. Her goal was to break-even and make the conference as inexpensive as possible for the student.

Chris Capozzo, hosting the Northern Regional Conference, told northern advisors to stay tuned as he would be email blasting out a program in the coming weeks via Andrew Kindon. He was in the process of getting the keynote speaker and presenters, and he wanted to have the theme be about mental health. He said he was planning to use Zoom as the virtual platform for the Northern Regional Conference. Valerie Venegas asked if chapters from the South could attend the Northern Regional and Chris said that was possible.

**C. SAB President-Elect Report:** Joe Reyes told us that 2020 had been difficult for him. He lost three family members to Covid. He told us his wife is a physician with great responsibilities during this pandemic. As department chair, he had to guide the forty members of his department in the change to remote teaching. He said that being a part of AGS had been a real plus in his life considering all the challenges, and he had enjoyed being the Secretary of Extension and Eligibility. He said he looked forward to

being president of the State Advisory Board during the 2021-2022 school year before passing the torch to Valerie Venegas.

**D. SAB Vice-President Elect Report: Valerie Venegas: No Report**

**E. Secretary Report:** Terry Green said that he would try to get the ballot via email out to advisors soon so the changes in the By-Laws would be able to get an up-or-down vote.

**F. Treasurer Report: State Treasurer's Report:** Kaycea Campbell came with her Financial Snapshot for AGS, a document that will be included in these minutes. On page 1, she had a Year to Year Comparison of Annual Dues paid this year. It showed that we have had a significant decline in revenue the last few years with the steepest drop this year. (The revenue this year should increase as chapters have until December 31<sup>st</sup> to turn in their dues.) She noted that many chapters were having trouble working with business offices on their campuses getting checks prepared during this time of Covid.

On page 2, Kaycea had our bank balance in our business account with Wells Fargo showing a balance of \$89,627.91. She noted that the balance was significantly higher because a Certificate of Deposit was not purchased due to our not having a spring meeting, and the extraordinarily low rates of interest being offered. Also, on page 2, she had a graph explaining the AGS Jewelry Balance showing an increase in the balance to \$6,504.32. This account is self-sustaining. She noted that the vice-treasurer had purchased 100 Gold Gloss official badges at a cost of \$1,545.99, which was higher than before because the price of the badges had increased since the last time they were purchased.

On page 3, Kaycea had information about Scholarship Donations and Contributions including a graph displaying a significant drop in membership from 2018-2019 to 2019-2020. Our organization had dropped from 3,313 to 1,223 students which had resulted in a drop of \$15,500 in dues. (There was a graph on Page 4 that also illustrated this drop.) Also, she noted that there were no contributions from chapters for the Bell, Coffey, Jackson, Mantovani, Taylor, and Walsh donations. (Much of the above was due to the pandemic this year.)

On page 5, Kaycea explained the important changes and updates that occurred due to Covid-19. She told us about her negotiations with the DoubleTree in Sacramento as the virus hit in March. Initially the hotel was unwilling to allow us to cancel but she was able to get them to use our \$20,000 deposit towards our convention there in 2022. On March 16<sup>th</sup>, the DoubleTree in Sacramento communicated with her with an agreement to allow us to cancel and then use our deposit in 2022. The hotel wanted to maintain a good relationship with us and have our convention there in both 2022 and 2024 as we have contracts both years. She also added that irrespective of the cancelation of the 2020 convention, the Board of Trustees, the State Advisory Board, and the Scholarship Committee were able to work together online during the spring to continue giving out scholarships to our top students. The Board of Trustees agreed that we would try to

match the funds given out the previous year. As a result \$49,100 was given out to students in 2019! On page 5, she concluded that our operational budget is strong, and we could realistically continue to give out a similar amount of money in scholarships in 2021 whether we have a convention in a hotel or a virtual convention.

- G. Vice-Treasurer Report:** Thomas Harjuno: No Report
- H. Chair of Scholarships Report:** Ashley McHale gave us data on scholarships that were given out this past spring even though we were unable to have a convention because of Covid. This year 20 chapters had applicants for scholarships with 52 total applications, 21 in the service category, and 37 in the academic category. 44 students received scholarships and our organization gave out a total of \$49,100. This was an impressive accomplishment during the beginning months of the pandemic!
- I. Vice-Chair of Scholarships and Awards:** David Powers: No Report
- J. Secretary of Extension and Eligibility Report:** Joe Reyes said he would be working closely with Andrew Kinson and Kaycea Campbell the next few months with the deadline for dues and Permanent Member Reports moved to December 31<sup>st</sup>.
- K. Collector of Permanent Records:** See Report in XII R.
- L. Secretary of Intercollegiate Relations Report:** Terry Scarbrough had begun her outreach to colleges and universities but then Covid came along and slowed down her progress. She hoped to have more to report this spring.
- M. Advisory Board Directory Editor Report:** Andrew Kinson: No Report
- N. Website Committee Chair Report:** Sara Kelley asked advisors to send her any information they might want added to the website. She included her email in the chatroom so that she could easily be contacted. She told us that she can link chapter websites to our AGS website. She noted that our contact list was password-protected to assure the privacy of our advisors. She thought that a virtual marketplace could occur at our convention so that chapters could continue to sell merchandise to other students from other chapters.
- O. Parliamentarian Report:** (Valerie Venegas) No Report
- P. Publicity Chair Report:** (Chris Gilbert) No Report
- Q. Secretary of Standing Rules Report:** Chris Gilbert told us that he updates the standing rules every two years.
- R. Historian/Keeper of Records Report:** Lisa Valdez told us that over  $\frac{3}{4}$  of the files she had received from Jacqueline Faris had been digitized and stored in the cloud. The files were split between Google Docs, flash drives and Dropbox. She was not sure if we wanted to find a better platform in order to put our files all in one place. She said we

had documents going back to 1936. She told us that she would be updating all the pictures to Flickr. She mentioned that some of the pictures were already there and she would contact Sara to have a link to our picture on the website. She said that if anyone had photos, they wanted uploaded to Flickr, they could contact her about specifications in terms of resolution.

She told us that the artifacts she received at the 2019 Spring Convention have yet to be digitized or photographed, but she had plans to do the job during this upcoming winter of 2021.

She planned to talk with Allannah Rosenberg about what items Allannah might want to use for our centennial celebration coming up soon.

## **XII. Discussion (Non-Action Items):**

- A. Centennial Planning:** Alannah Rosenberg, leading the planning of our centennial, was thrilled that Fullerton College had agreed to host the 2026 Spring Convention currently scheduled to be in Sacramento.
- B. Convention Workshops and Friday Activities:** John Quevedo suggested that we survey the students to find out what they would be interested having in terms of activities, workshops, and guest speakers at the convention next spring.
- C. Local A.S. and AGS Membership Recruitment:** Obed Vazquez said that Associated Students was asking that his chapter be open to all students at Diablo Valley College. The A.S. stated that everyone should be able to be a member of AGS but would never qualify to be permanent members because they would not have the correct grade point averages. Rachel Cunningham said that everyone was welcome to join her chapter at the College of San Mateo but could not earn transcript notations unless he or she had the proper grade point average, 3.0 or higher. Terry Green said that at Santa Monica College, everyone who pays their student fees may join any club they wish, but in the case of AGS, he or she can only earn transcript notations with the appropriate grade point average, 3.0 or higher.
- D. Remote Fundraising and Virtual Volunteering:** Ashley McHale was interested in what other chapters were doing in terms of fundraising. Some chapters were selling masks which is certainly appropriate for 2020!

## **XIV. Adjournment:** President John Quevedo adjourned the meeting at 3:07 PM.



# Alpha Gamma Sigma, Inc.

The California Community College Scholastic Honor Society  
Established 1926



## FALL ADVISORY MEETING

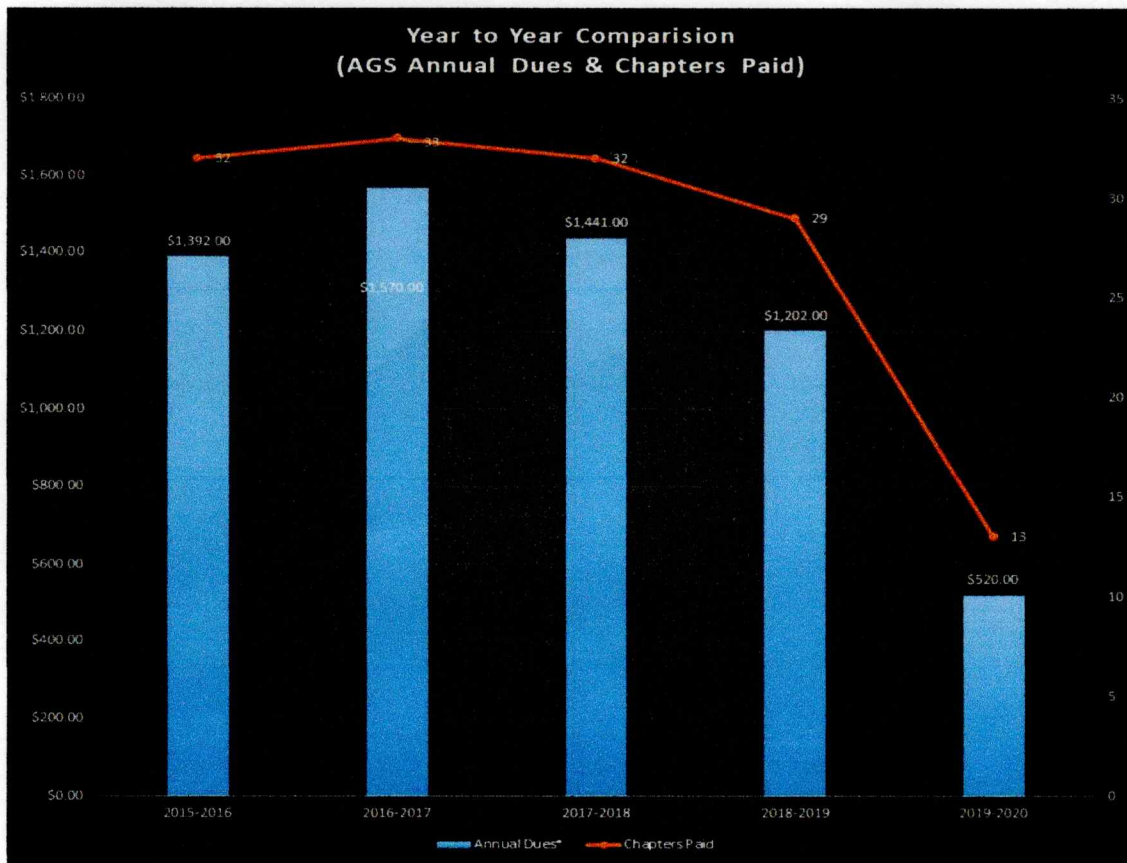
October 3, 2020

Online Meeting

## FINANCIAL SNAPSHOT FOR AGS

### Annual Dues/Chapter Payments

Annual dues are collected by each chapter when dues forms are submitted. The total per chapter is \$40, and these dues are used to help run Alpha Gamma Sigma. Below is a year-to-year comparison of annual dues paid, as well as an estimate of the number of chapters who have paid. Note that chapters have until October 30, 2020 to submit dues forms without a late fee this year. This is not an estimate of the number of chapters in good standing (which may involve other requirements and should come from the Secretary of Eligibility). These are purely financial estimates for dues paid and the number of chapters who have paid dues. The data speaks for itself as it shows the financial snapshot for AGS due to college campus changes related to COVID-19.





# Alpha Gamma Sigma, Inc.

The California Community College Scholastic Honor Society  
Established 1926



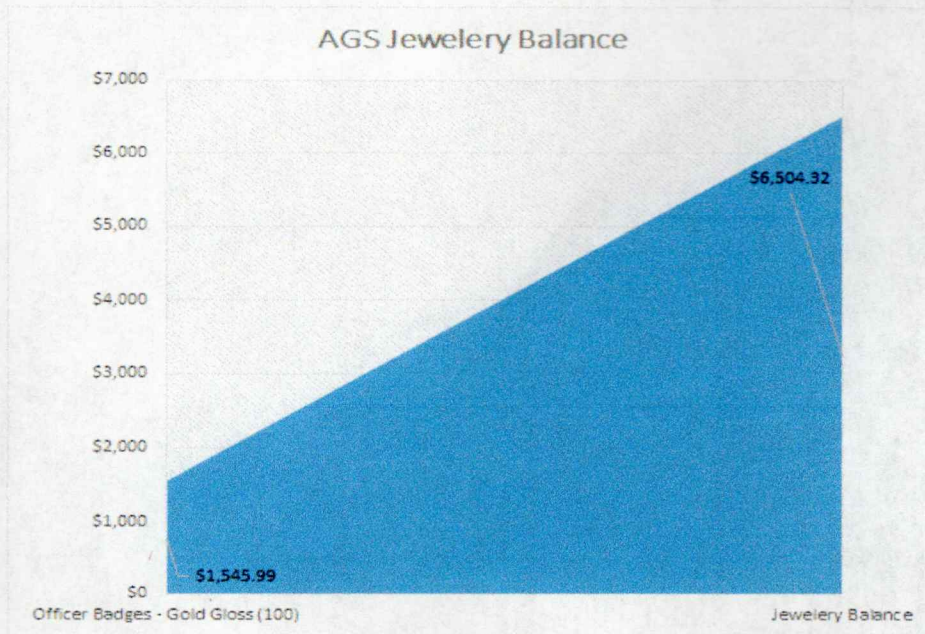
## Bank Balance

Presented to the right is the bank balance. AGS has a business account with Wells Fargo and all funds are housed there. The bank balance is extracted from the latest bank statement. It should be noted that the higher balance is due to the absence of a withdrawal that is ordinarily done to purchase a Certificate of Deposit (CD) as investment instrument for scholarship funds. With the negative shock to the global economy, interest rates at an all-time low, and the SAB not meeting for Convention 2020 – this additional investment was not pursued. As such, there is a higher cash balance.

## Bank Balance as of 9/17/20

|                                    |                     |
|------------------------------------|---------------------|
| Beginning Balance                  | 91,027.91           |
| Deposits/Credits                   | 1,200.00            |
| Withdrawals/Debits                 | 2,600.00            |
| Ending Balance                     | <u>\$ 89,627.91</u> |
| Average Ledger Balance this period | <u>\$ 90,494.57</u> |

## Jewelry Balance/Account



The jewelry account is presented in this snapshot because there was one large purchase for the 100 Gold Gloss official badges. One hundred (100) badges were ordered and they were delivered to the Vice Treasurer. The price of these badges has increased since the last time they were purchased. The jewelry account is still self-sustaining and has a balance of almost seven thousand dollars. Exact figures are shown above for the purchases and the jewelry account balance.



# Alpha Gamma Sigma, Inc.

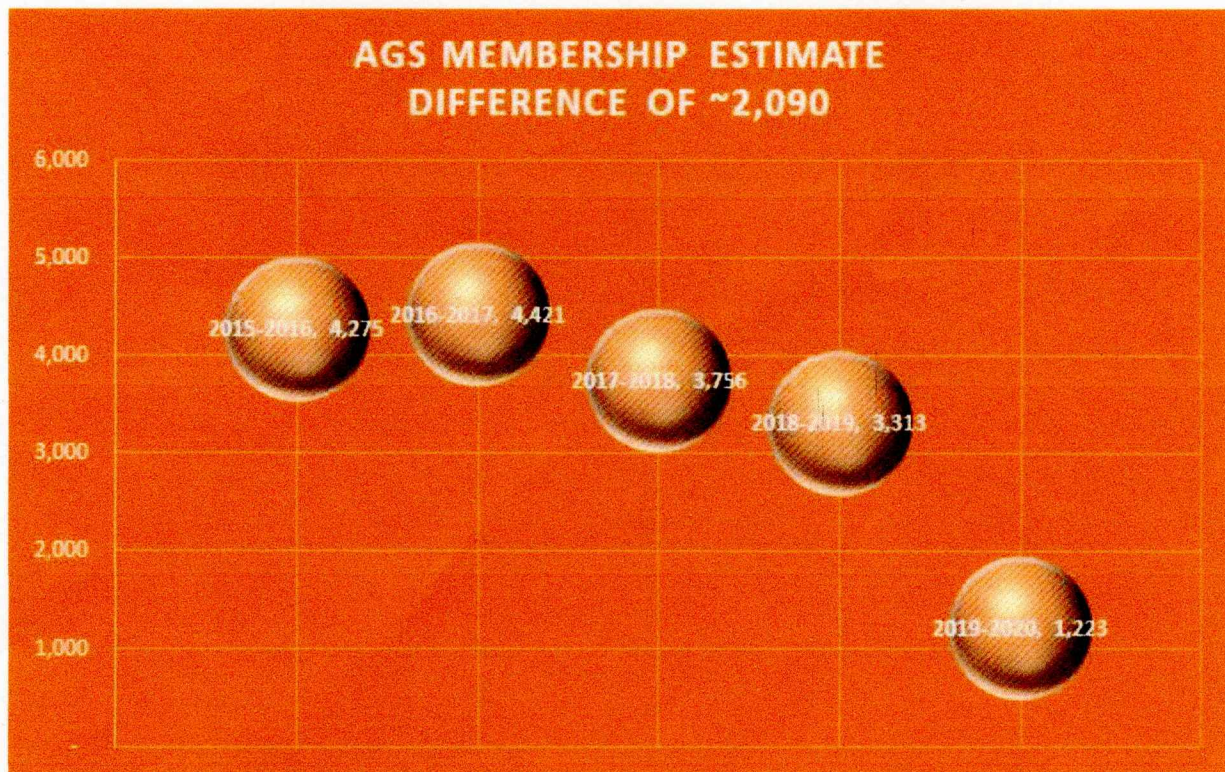
The California Community College Scholastic Honor Society  
Established 1926



## Scholarships Donations/Contributions

Year over year scholarship contributions have dropped significantly – which is not surprising. The difference is approximately \$15,500. The major highlight is the difference in the State Scholarship Assessment – that the Scholarship Committee uses to fund all scholarships (except specific optional scholarship contributions), which stems directly from member counts across chapters (at \$7 per member). There are no contributions to date as set aside from chapters for Bell, Coffey, Jackson, Mantovani, Taylor, and Walsh donations.

There is a direct link to the drop in membership for 2020 of almost 2,000 members when examining the downturn in scholarship donations.



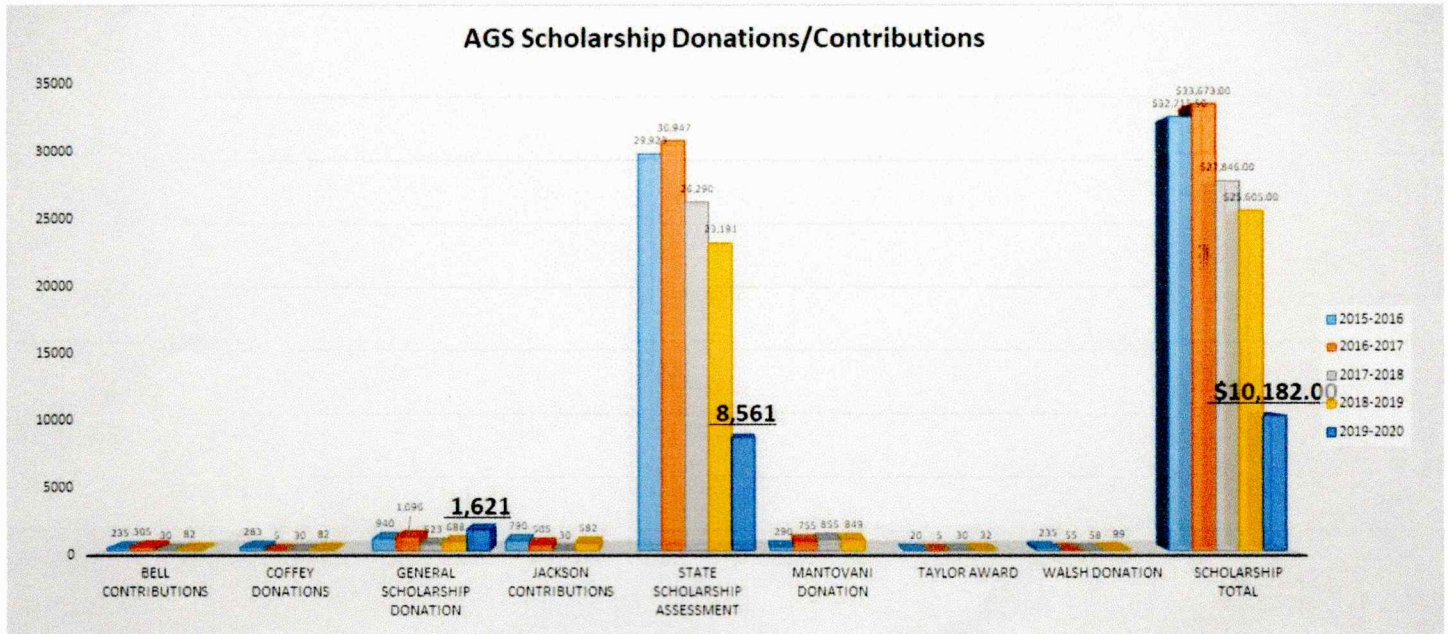


# Alpha Gamma Sigma, Inc.

The California Community College Scholastic Honor Society  
Established 1926



All scholarship contributions, year-over-year are presented below (bold numbers are for 2019-2020).



## Scholarship Assessment (\$)

| Contributions/Funds          | 2015-2016           | 2016-2017           | 2017-2018           | 2018-2019           | 2019-2020           |
|------------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| Bell Contributions           | 235                 | 305                 | 30                  | 82                  |                     |
| Coffey Donations             | 283                 | 5                   | 30                  | 82                  |                     |
| General Scholarship Donation | 940                 | 1,096               | 523                 | 688                 | 1,621               |
| Jackson Contributions        | 790                 | 505                 | 30                  | 582                 |                     |
| State Scholarship Assessment | 29,923              | 30,947              | 26,290              | 23,191              | 8,561               |
| Mantovani Donation           | 290                 | 755                 | 855                 | 849                 |                     |
| Taylor Award                 | 20                  | 5                   | 30                  | 32                  |                     |
| Walsh Donation               | 235                 | 55                  | 58                  | 99                  |                     |
| <b>Scholarship Total</b>     | <b>\$ 32,715.50</b> | <b>\$ 33,673.00</b> | <b>\$ 27,846.00</b> | <b>\$ 25,605.00</b> | <b>\$ 10,182.00</b> |





# Alpha Gamma Sigma, Inc.

The California Community College Scholastic Honor Society  
Established 1926



## IMPORTANT CHANGES/UPDATES DUE TO COVID-19

1. There was no convention in 2020 and this resulted in the cancelation of the 2020 Sacramento contract. DT Sacramento would not give us a refund when we could not attend the convention. We however were able to get them to agree to not penalize (charge a hefty cancelation fee) the organization for the cancelation and instead do a rollover. See below:



Monday, March 16, 2020

CA Community College Honor Scholarship Society  
Alpha Gamma Sigma  
Pierce College  
6201 Winnetka Avenue  
Woodland Hills, CA 91371

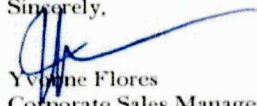
Ms. Kaycea Campbell,

We are sorry to hear that CA Community College Honor Scholarship Society Alpha Gamma Sigma has to cancel that was scheduled in April 24-25, 2020 due to the COVID-19. This letter will serve as our official position for cancellation to your event.

All guestrooms and function space for the 2020 original contract, signed on August 3, 2018, have been released. Based on our previous email and phone conversations, the DoubleTree by Hilton Sacramento agreed that the deposit amount of \$20,000 we received, will be rolled over towards to your 2022 Event. It is agreed that this is the final deposit amount and that it will not be disputed by either party.

Our relationship with CA Community College Honor Scholarship Society Alpha Gamma Sigma is very important to us, and we look forward to working with you at the DoubleTree by Hilton in Sacramento in 2022 and 2024 and to all your future events. Please let me know if you should have any questions or if I may be of further assistance to you.

Sincerely,



Yvonne Flores  
Corporate Sales Manager

2. It is with great pleasure that we announce that irrespective of the cancelation of the 2020 convention – the Scholarship Committee, State Advisory Board members, and Board of Trustees collectively met and found an efficient way to get scholarships paid and sent to students in the amount of **\$49,100**. Nothing (not even a pandemic) can stop this body from its core focus – our students. Thanks!
3. Financially AGS is strong – **from the operational perspective**. Even with a drop in membership, the operational budget could realistically – without convention expenses; pay for scholarships in 2021 (at the same level we have been in the past). This is a good sign and again helps us to continue to support our students.



# Alpha Gamma Sigma, Inc.

The California Community College Scholastic Honor Society  
Established 1926



## AGENDA MOTIONS

### 2021 Ontario Contracted Dates

All of DT Ontario staff that we used to work with is on furlough (gulp). Based on the outcome of the motion below, I will have to track down the manager to get the necessary changes.

**Motion to have 2021 Annual Convention as a virtual event hosted by Los Angeles Pierce College. This implies canceling the 2021 contract with DT Ontario**

### Virtual Platform for hosting meetings

Most of us have Pro Zoom accounts from our campuses for meetings. However, there is a limit of 300 on the accounts for meetings – then we must livestream. I wanted to see if we could purchase some platform that ALL AGS chapters can use for AGS meetings – especially like a large convention. I do not know how much it will cost and am open to ideas based on advisors' knowledge.

**Motion to purchase a virtual platform to host meetings that all chapters can have access to.**

### QuickBooks Update

The financial data warehouse is QuickBooks. The last software I have installed is 2017. It needs to be updated. It cost less than \$150.

**Motion to purchase QuickBooks software to update AGS financial records.**