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| **http://www.clpccd.cc.ca.us/lpc/whathere/ags/agslogo.gif** | **Alpha gamma sigma, inc.****fall Advisor meeting****October 7th, 2017****Orange Coast College** |

*Standing Rules for the Order of Business:*

1. The agenda is fixed once a motion to accept, amend, add to, and/ or change an agenda has passed.

1. All items listed as action items will begin with a motion.
2. All items listed as non-action contain information only. No action will be taken on these items. Future agenda issues may surface from these items and, if they do, they should be noted for future agendas.
3. Old business and new business will be handled first after the meeting is called to order, the minutes have been approved, and the agenda is set.
4. Debate on all action items on the agenda will follow an alternate pattern of “one member speaking for” and then “one member speaking against” the issue so as to facilitate the discussion, eliminate repetition of ideas, and air both sides; once one side of the debate no longer has a member speaking either pro or con, the debate will end, and the question will be called to a vote.
5. The debate on a particular action item should not exceed ten minutes unless the body wishes to extend the time allotted for discussion.
6. All reports should contain non-action items only.
7. Anything embedded in a report that is significant and merits discussion as an action item should be identified as such when the agenda is being set at the beginning of the meeting, or should be held over as a future agenda item.
8. **Call to Order and President’s Opening Remarks**: Chris Kox called the meeting to order at 9:06 AM. Chris, even though he retired from the City College of San Francisco on July 1st, is helping his chapter for one more year and serving as our president.
9. **Self-Introductions:** Advisors, new and old, introduced themselves and talked about themselves. Jerry Ramos is back advising at Cerritos College. He told us that Tom Jackson was his advisor and accounting instructor. Fred Teti from the City College of San Francisco told us about his involvement in his academic senate having served as president. Chris Kox said that the slogan in the CCSF Senate is “Let Fred do it” as he is so reliable and takes care of business. Our past president, Matthew Jaffe from Antelope Valley College, told us that he was in his 15th year with AGS. Eduardo Vasquez from Barstow College told us that he loved to travel and had been to 15 countries. He told us his next trip would to Hong Kong, Bali and Indonesia. Alannah Rosenberg from Saddleback College told us she was a runner and loved to participate in Disney Races where the runners run through Disneyland. Chris Wardell from San Joaquin Delta College told us that when he started teaching at his school, he was drafted to become an AGS advisor which he has done for the past nine years. Obed Vazquez, our President of the Board of Trustees, told us he a dean at Diablo Valley College. His fellow advisor from DVC, Chris Capozzo, met another advisor at a state convention and she is now his significant other! Ian Thomas-Bignami, the third advisor from DVC, told us that he was a member of his chapter when he attended DVC. Megan Lange from Santa Ana College told us that she had moved from Los Angeles Harbor to Santa Ana and lucky for us was continuing to advise at her new school. Sarah Kelley, a new advisor from Santa Ana College, told us that she enjoyed video games with Zelda being one of her favorites. Christina Acevedo, also from Santa Ana, told us that she had been Snow White at Disneyland! Kathleen Patterson told us that she had been an advisor for Santa Ana for stretches in the 90’s and 2000’s and was back again helping her chapter! Kaycea Campbell from Los Angeles Pierce College, who is our new state treasurer, told us that she saw Usain Bolt, one of the greatest runners in world history, run his last race. Lisa Valdez, also from LA Pierce, who is starting to organize our AGS records and data at her school, told us that she was an avid urban line dancer. Geetha Rajaram, from Long Beach City College, told us that because she loved to eat so much that she learned how to cook. She told us that she was always talking about food in class. Lisa Carlsen from Chabot College told us that she hae been an advisor for nine years and was a big Star Wars and Marvel fan. Teresa Scarbrough, our host from Orange Coast College, told us that in her administrative work she looked after 16 honor societies! She was able to name all of them which was quite impressive! Blanca Juarez from Mount San Antonio College told us that she was a member of the classified staff and was the rookie of the year at her school. Christina Orozco, also an advisor from Mount San Antonio, told us her favorite food was ice cream. Valerie Venegas, from Golden West College, told us that she was the administrator at her school in charge of scholarships and special events. She told us that she was a pro at making killer balloon arches! Terry Green, from Santa Monica College, told us that he was an avid follower of politics and that his wife, JoAnn, thought that Rachel Maddow of MSNBC was his girlfriend!
10. **Explanation of the Sign-In Process:** Terry Green explained how to fill out the attendance form to be passed around the room during the beginning of the meeting. He asked the advisors to please print their names next to their signatures so that he would be able to spell their names correctly in the minutes.
11. **Explanation of the Standing Rules:** Valerie Venegas asked everyone to read the “Rules for the Order of Business” in the agenda so that they would understand the procedures that would be followed during the meeting.

 **FALL ADVISORY MEETING ATTENDANCE: 10/07/17**

ANTELOPE VALLEY COLLEGE: Matthew Lee Jaffe

BARSTOW COLLEGE: Eduardo Vasquez

CERRITOS COLLEGE: Jerry Ramos

CHABOT COLLEGE: Lisa Carlsen

CITY COLLEGE OF SAN FRANCISCO: Chris Kox, Fred Teti

DIABLO VALLEY COLLEGE: Ian Thomas-Bignami, Chris Capozzo, Obed Vazquez

GOLDEN WEST COLLEGE: Valerie Venegas

LONG BEACH CITY COLLEGE LAC: Geetha Rajaram

LOS ANGELES PIERCE COLLEGE: Kaycea Campbell, Lisa Valdez

MOUNT SAN ANTONIO COLLEGE: Blanca Juarez, Cynthia Orozco

ORANGE COAST COLLEGE: Teresa Scarbrough

RIO HONDO COLLEGE: Alan K. Archambault

RIVERSIDE CITY COLLEGE: Joycee Beck

SADDLEBACK COLLEGE: Alannah Rosenberg

SAN JOAQUIN DELTA COLLEGE: Chris Wardell

SANTA ANA COLLEGE: Christina Acevedo, Christina Axtell, Sarah Kelley, Megan Lange, Kathleen Patterson

SANTA MONICA: Terry Green

WEST LOS ANGELES COLLEGE: Thomas Harjuno

1. **Additions/Deletions to the Agenda Section:** Three items were added under New Business: Item X A: A Request for Funding for the Collector/Historian of Permanent AGS Records, Item X B: Possible Vendor for AGS Signs and Banners, and X C: A Request for Funding Trips for President Chris Kox.

1. **Approval of the Agenda:** The agenda was approved with the above additions.
2. **Corrections to and Approval of the Minutes:** The minutes were approved with the following corrections: “San Juoquin Delta College” needed to be correctly spelled as “San Joaquin Delta College” on Page 2 and Page 11. Fullerton College needed to be changed to Pasadena College on Page 14. The word “aternoon” needed to be correctly spelled as “afternoon” on Page 11. And in the Calendar Update event on Page 10 “2020 Spring Convention (North) San Jose, CA.” needed to be changed to “Spring Convention (North) Sacramento, CA”.
3. **Corrections and Updates to the State Advisory Board Directory:** Chapters with new advisors were told to contact Andrew Kindon to update the State Advisory Board Directory. Similarly, chapters that had advisors in the directory who were no longer advising were told to contact Andrew as well. Kathy Patterson from Santa Ana College told us she would contact Andrew as her chapter had some new advisors.
4. **Old Business:**
	* 1. **Contract for the DoubleTree Hotel 2020: MOTION #1)** Kaycea Campbell moved that the State Advisory Board allow the 2020 Sacramento contract be ratified and approved, having been informed of the cancellation policy; whereas no escape clause is present after 10/30/17. Alannah Rosenberg seconded the motion. **(MOTION #1 CARRIED.)**
		2. **Update on Committee Structures (Passed during the Spring Convention of 2017):** We learned that we have committees that were formed and they were making some progress. We discussed how these committees could meet at the next spring convention to continue that forward progress. We discussed what would be the best time for the committees to meet. Should the committees meet on Friday? Should the committees meet during roll call on Saturday? Should we have the committees meet after roll call and before the State Advisory Board meeting? Should the committee meetings be held in the rooms that would be used for workshops later? Or should we use the breakfast area after the students have departed for their workshops? Chris Capozzo suggested that every advisor join one committee or another to further bond with our organization. Kaycea Campbell said that she would contact Merced College’s chapter, the host of the 2018 Spring Convention, with our request for time for committee meetings on Saturday. We agreed that Merced College’s chapter as host should determine the timing for the committee meetings on Saturday morning at the 2018 Spring Convention.
5. **New Business:**
	* 1. **Request for Funding for the Collector/Historian of Permanent AGS Records:** **MOTION #2)** Lisa Valdez moved that the State Advisory Board set aside a budget of $500 for the Collector of Records/Historian in order to preserve and digitize state AGS artifacts and documents. Kaycea Campbell seconded the motion. **(MOTION #2 CARRIED.)** Lisa told us that she had already begun the process of organizing the data she had received from the organization. She hoped to digitize most of the information so that it would not have to be kept in special containers that might take up a lot of space. She told us that once the records were digitized, chapter advisors would have access via a password to the electronic records housed at Los Angeles Pierce College..

* + 1. **Possible Vendor for AGS Signs and Banners:** Jerry Ramos of Cerritos College told us that he had found a vendor who made great signs and banners for his chapter at a very reasonable price. Jerry told us we could contact Deanna Hansel, the SpeedPro Imaging Marketing Assistant, at 562.427.2150 if we were interested in having signs or banners made for our chapters.

* + 1. **Request for Funding Trips for President Chris Kox: MOTION #3)** Fred Teti moved that whereas, AGS Inc. Standing Rule #11 provides for the Board to reimburse the President up to $200 for travel expenses, be it resolved that the State Advisory Board reimburse President Chris Kox $200 for travel expenses. Terry Green seconded the motion. **(MOTION #3 CARRIED.)**
1. **Calendar Update:**

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| Event | Date | College |
| 2016 FAM (North) | October 1, 2016 | Host and Registration: Fresno CityBack-up Chapter: San Joaquin Delta  |
| 2016 Northern Regional Conference | November 5, 2016 | Host: Solano Community CollegeRegistration: Diablo Valley College |
| 2016 Southern Regional Conference | October 29, 2016 | Host: Los Angeles HarborRegistration: Los Angeles Pierce |
| 2017 Spring Convention (South) Ontario, CA | April 21-23, 2017 | Host: Golden West CollegeRegistration: Modesto Junior College |
| 2017 FAM (South) | October 7, 2017 | Orange Coast College |
| 2017 Northern Regional Conference | October 21, 2017 | Host: College of San MateoRegistration: Diablo Valley College |
| 2017 Southern Regional Conference | October 21, 2017 | Host and Registration: Los Angeles Pierce College |
| 2018 Spring Convention(North) San Jose, CA | April 13-15, 2018 | Host: Merced College Registration: Las Positas College |
| 2018 FAM (North) | October 6, 2018 | Chabot College |
| 2018 Northern Regional Conference | TBA | Host and Registration: Las Positas College |
| 2018 Southern Regional Conference | TBA | Host: Golden West College |
| 2019 Spring Convention(South) Ontario, CA | April 5-7, 2019 | Host: Riverside CollegeRegistration**:** Santa Ana College |
| 2019 FAM (South) | First Saturday of October | Host: Cuesta College |
| 2019 Northern Regional Conference |  | Host and Registration: Chabot College |
| 2019 Southern Regional Conference |  | Citrus College |
| 2020 Spring Convention (North) Sacramento, CA | April 24-26, 2020 | Host: Fresno CollegeRegistration: Reedley College |
| 2020 FAM (North) | First Saturday of October | San Joaquin Delta College |
| 2020 Northern Regional Conference |  | Host: Diablo Valley CollegeRegistration: Contra Costa College |
| 2020 Southern Regional Conference |  | Host: Saddleback CollegeRegistration: Orange CoastCollege |
| 2021 Spring Convention(South) Ontario, CA | April 16-18, 2021 | Host and Registration: Santa Ana College |
| 2021 FAM (South) |  | Rio Hondo College |
| 2021 Northern Regional Conference |  | Host and Registration: Delta College |
| 2021 Southern Regional Conference |  |  |
| 2022 Spring Convention |  |  |
| 2022 FAM |  | Diablo Valley College |
| 2022 Southern Regional |  |  |
| 2022 Northern Regional |  |  |
| 2023 FAM |  | West Los Angeles College |

**XII. Reports:**

1. **Board of Trustees Report:** Presidentof the Board of Trustees, Obed Vazquez, told us that the Board would be meeting our new financial advisor, Monica Peterson, for the first time during the afternoon meeting. Obed told us that the endowment fund had reached a target goal of $750,000 and that the Board would be discussing with Monica about making some significant changes in the financial structure of the fund.
2. **SAB President Report:** Chris Kox thanked people for help him with the preparation for this meeting.
3. **SAB President-Elect Report:** Megan Lange had no report other than she is ready to be our president next year!
4. **SAB Vice-President Elect Report:** None
5. **Secretary Report:** None
6. **Treasurer Report:** Kaycea Campbell submitted a report entitled “Financial Snapshot for AGS” which she explained during the meeting. I have included her report at the end of these minutes and I have entitled it “Document #1”.
7. **Vice-Treasurer Report:** Thomas Harjuno told us that he needed chapters to help him with jewelry orders. He asked that chapters not only use regular mail for orders but also scan their orders and send a pdf attachment in an email as a way of double checking that he is getting all the orders. He told us that the mail room at West Los Angeles College had lost orders which had made it impossible for him to fill those orders unless the chapters contacted him through other means.
8. **Chair of Scholarships Report:** None
9. **Secretary of Extension and Eligibility Report**: Fred Teti told us that twenty-six chapters were in good standing for 2018. Only sixteen chapters were not yet in good standing and many of those just needed to turn in their permanent member reports. He reiterated that the deadline for turning in dues, permanent member reports, etc. was October 31st and he had members of his committee contacting the chapters not in good standing to make sure they would take care of their responsibilities before the end of the month.
10. **Collector of Permanent Records Report**: Lisa Valdez told us that she had graduate students from the Library Science Department at UCLA serving as interns. They were helping with the organization and digitization of the past AGS records and artifacts that she had been collecting from advisors.
11. **Secretary of Intercollegiate Relations Report:** None
12. **Advisory Board Directory Editor Report:** None
13. **Webmaster Report:** We learned from Alan Archambault, of Rio Hondo College, that Rowena Mendoza, our webmaster, was no longer an advisor of the chapter at Rio Hondo. He volunteered to talk to Rowena about taking over the website so that updating of the site could continue.
14. **Parliamentarian Report:** None
15. **Publicity Chair Report:** None
16. **Secretary of Standing Rules Report:** None

**XIII. Discussion (Non-Action Items):**

1. **Centennial Convention Committee:** We discussed what might happen at our Centennial Convention in 2026. It was mentioned that at a previous meeting we had talked about establishing a committee to plan that special convention. We discussed gathering information about our early history and the great leaders of the organization during its first 100 years. Lisa Valdez suggested that chapters gather their own information about their pasts that might be interesting to share. She said that she would come up with a motion for our next meeting about what chapters could be doing for the Centennial Convention. Kaycea Campbell suggested that a future statewide project might be for chapters to gather information to be shared at the Centennial Convention.

 It was suggested that we send out a general email about the formation of a Centennial Convention Committee at the spring convention in 2018. Alan Archambault thought that we might contact inactive chapters for data they might possess and maybe learning about the history of their chapters might help some of these chapters to consider rejoining. These chapters might have filing cabinets filled with interesting memorabilia from their past. Chris Kox said that he would send out the email about starting up the Centennial Convention Committee via Andrew Kindon.

1. **Convention Contact Person:** It was stated that all of the students and advisors including the guest speakers needed to know who the contact person was at a convention. It was answered that convention advisor from the host chapter was the convention contact person and had the responsibility of being able to answer questions from any of the participants at the convention.
2. **New Legalized Pot: How should this be addressed on the Student Advisor Agreement?** It was stated that advisors would have to follow the policies of their respective schools no matter what. It was suggested that we take a wait and see attitude towards this topic. We do not know what will be the policies at our colleges and we do not know what the DoubleTree’s Hotel policy will be towards legalized pot in 2018.
3. **University Collaboration:** The following questions were asked “Do we want to have universities involved with our conventions?” or “Do we want to have universities be exhibitors at our conventions?” It was suggested that an outreach person at a college could bring in colleges as exhibitors similar to how we have our marketplace for t-shirts, etc. It was thought that we could get a hold of personnel at college who managed College Fairs at their respective colleges and they could help us establish our own college fair at our regional conferences or conventions. It was suggested that colleges would love to have the opportunity to talk to so many honor students at one location!

It was mentioned that we already had a convention planning committee according to the Standing Rule which reads as follows: “A Convention Planning Committee shall be appointed at each State Convention consisting of the current Vice-President-Elect, either the Treasurer or the Vice-Treasurer of the Advisory Board and at least one advisor from each of the two regions who shall be charged with planning for a convention site for the convention two years in advance and do other convention planning. The Vice-President-Elect at the time of this committee’s appointment shall be the Committee Chair and shall remain Chair until his committee’s charge has been carried out two years later. (MSC, October 7, 2000, Motion # 16)” We were told that this committee had never been operational and it was suggested that this committee might be a major source of discussion at the Spring Convention of 2018. This committee if it were to become operational could be involved in the possible preparation for a college fair at a convention or be involved in the preparation for our Centennial Convention.

1. **Wells Fargo Accounts:** Kaycea Campbell, our state treasurer, led the discussion about whether AGS should drop our association with Wells Fargo Bank because of their recent unethical practices. She and others suggested that we could switch to a credit union that does not have a checkered history like Wells Fargo. It was agreed that leaving Wells Fargo should also be a conversation that the Board of Trustees should have at their afternoon meeting as well. Kaycea told us that leaving Wells Fargo would not impact her work as our state treasurer. She was asked whether there would be any costs in terms of fees if we were to switch financial institutions.

**XIV.** **Announcements**: Obed Vazquez announced that the Board of Trustees Meeting would start much earlier in the afternoon due to the fact that the Fall Advisory Board Meeting had ended sooner than expected.

**XV.** **Adjournment:** President Chris Kox adjourned the meeting at 12:01 PM.