



ALPHA GAMMA SIGMA, INC.
FALL ADVISOR MEETING
October 5, 2013
10:00 a.m.–4:00 p.m.
Glendale Community College

Standing Rules for the Order of Business:

1. The agenda is fixed once a motion to accept, amend, add to, and/ or change an agenda has passed.
2. All items listed as action items will begin with a motion.
3. All items listed as non-action contain information only. No action will be taken on these items. Future agenda issues may surface from these items and, if they do, they should be noted for future agendas.
4. Old business and new business will be handled first after the meeting is called to order, the minutes have been approved, and the agenda is set.
5. Debate on all action items on the agenda will follow an alternate pattern of “one member speaking for” and then “one member speaking against” the issue so as to facilitate the discussion, eliminate repetition of ideas, and air both sides; once one side of the debate no longer has a member speaking either pro or con, the debate will end, and the question will be called to a vote.
6. The debate on a particular action item should not exceed ten minutes unless the body wishes to extend the time allotted for discussion.
7. All reports should contain non-action items only.
8. Anything embedded in a report that is significant and merits discussion as an action item should be identified as such when the agenda is being set at the beginning of the meeting, or should be held over as a future agenda item.

AGENDA

- I. Call to Order and President’s Opening Remarks:** Chris Wardell called the meeting to order at 10:00 AM. He determined that we had enough advisors present so that we had a quorum and thus could conduct the business of our organization.
- II. Self-Introductions:** The twenty-three advisors present introduced themselves.
- III. Explanation of the Sign-In Process:** Terry Green passed out the attendance sheet before the meeting had begun so everyone had signed in as they arrived and no explanation was necessary. The following advisors representing the following chapters were present:

ANTELOPE VALLEY COLLEGE: Matthew Jaffe, Mark McGovern
CHABOT COLLEGE: Lisa Carlsen
CITRUS COLLEGE: Andrea Mullin
CITY COLLEGE OF SAN FRANCISCO: Fred Teti
CRAFTON HILLS COLLEGE: Daniel Bahner
EL CAMINO – COMPTON CENTER: Dustin Black
FRESNO CITY COLLEGE: Linda Vang, Melinda Vinicor
GLENDALE COMMUNITY COLLEGE: Henan L. Joof
LONG BEACH CITY COLLEGE LAC: Steven Wallech
LONG BEACH CITY COLLEGE PCC: Margaret Antonio
LOS ANGELES HARBOR COLLEGE: Megan Lange
LOS ANGELES MISSION COLLEGE: Adolfo Espinoza
MODESTO JUNIOR COLLEGE: Teri Curtis, Jacqueline Faris
ORANGE COAST COLLEGE: Teresa Scarbrough
PIERCE COLLEGE: Kacea Campbell
RIO HONDO COLLEGE: Rowena Mendoza
RIVERSIDE COMMUNITY COLLEGE: Surekha Acharya
SAN JOAQUIN DELTA COLLEGE: Chris Wardell
SANTA MONICA COLLEGE: Terry Green
WEST LOS ANGELES COLLEGE: Thomas Harjuno
WILLOW/INTERNATIONAL CENTER: Erik K. Fritz, Heather A. Hubbard

- IV. Explanation of the Standing Rules:** Steven Wallech explained the rationale for the Standing Rules for the Order of Business listed above on this page.
- V. Additions/Deletions to the Agenda:** All Old Business Items and all New Business Items were designated as action items.
- VI. Approval of the Agenda:** The agenda was approved with the above changes.
- VII. Corrections to and Approval of the Minutes:** Terry Green noted the typographical errors supplied by Daniel Bahner and promised to fix them before posting the minutes at our website.
- VIII. Corrections and Updates to the State Advisory Board Directory:** Andrew Kindon could not be here. He asked us to update the information about the advisors at our various colleges using the Advisor Directory Update Form on our website. The form can be used by new advisors or by advisors with changes to their information. Advisors can also email changes directly to Andrew and bypass the form.
- IX. Old Business:**
- A. State AGS Brochure (Action Item):** It was noted that we were already committed to spending \$2,000 on brochures. **MOTION #1:** Jacqueline Faris moved that we print 4,000 AGS Brochures for a cost of \$804.37. Fred Teti seconded the motion. Terry

Green amended the motion to read that we print 8,000 AGS brochures at an expected cost of \$1,608.74. Andrea Mullin seconded the amendment. Daniel Bahner amended the motion further to say that we purchase the maximum number of brochures we can for \$2,000. Teri Curtis seconded the amendment. **(THE MOTION #1 CARRIED AS AMENDED.)**

B. Tom Jackson Award (Action Item): It was mentioned that we need to send Tom Jackson an invitation to our Spring Convention in 2014 in San Jose. Jacqueline Faris suggested that the State Advisory Board President contact Tom. Chris Wardell, our current State Advisory Board President, volunteered to contact Tom and invite him to the convention in 2014 so that Tom can personally hand out his award.

C. AGS Website (Action Item): It was noted that we have already allocated \$6,000 for the construction of a new AGS website. Obed Vazquez, who had been in charge of the design of the new website, will be out a while recovering from heart surgery. While Obed is recuperating, it was agreed that Erik Fritz would take over for him and be the chairperson of a committee overseeing the design of the new website. The committee will consist of chair Erik Fritz, Obed Vazquez, Rowena Mendoza, Jacqueline Faris, Susan Kerr, Thomas Harjuno and Teresa Scarbrough.

X. New Business:

A. Honor Roll Indication Method (Action Item): MOTION #2: Fred Teti moved that the Established Procedures, Responsibilities of Chapter Advisors, item 3 (p. 10 of the Standing Rules, etc.) be amended as follows: In the process of filling out the Permanent Membership Report form at the end of the academic year in preparation for sending it to the Secretary of Extension and Eligibility, mark ~~with an asterisk~~ *clearly* those on the list who qualify for inclusion on the State Honor Roll. Andrea Mullin seconded the motion. **(MOTION #2 CARRIED.)**

B. Honor Roll Formula (Action Item): MOTION #3: Fred Teti moved that the Standing Rule, State Honor Roll, item 3 on page 16 of the Standing Rules be amended as follows: The State Honor Roll of Alpha Gamma Sigma will consist of all permanent members with a cumulative grade point average of 3.95 or higher (as defined in Bylaws Article II, Section 5). Jacqueline Faris seconded the motion. **(MOTION #3 CARRIED.)**

C. Resolution Supporting CCSF (Action Item): MOTION #4: Fred Teti moved that we approve the following resolution in support of the City College of San Francisco (CCSF): Whereas, CCSF has a long history as an AGS chapter in good standing; and whereas, the AGS State Advisory Board acknowledges the CCSF community's commitment to academic excellence and student access; therefore be it resolved, that the AGS State Advisory Board expresses its concern for CCSF's accreditation status and its support for CCSF's efforts to meet accreditation status. Steven Wallech seconded the motion. **(MOTION #4 CARRIED.)**

D. Board of Trustee Members (Action Item): MOTION #5: Jacqueline Faris moved that Lisa Carlsen from Chabot College and Randy Taylor from Las Positas College be elected as trustees on our AGS Board of Trustees. Steven Wallech seconded the motion. **(MOTION #5 CARRIED.)**

E. Election of Webmaster (Action Item): MOTION #6: Jacqueline Faris moved that Teresa Scarbrough be elected as our webmaster. Fred Teti seconded the motion. **(MOTION #6 CARRIED.)**

XI. Calendar Update:

Event	Date	College
2013 FAM (South)	First Saturday of October	Host and Registration: Glendale Community College
2013 Northern Regional Conference	November 2, 2013	Host and Registration: Las Positas College
2013 Southern Regional Conference	November 16, 2013	Host: Riverside Community College, Registration: Riverside Community College
2014 Spring Convention, (North) San Jose, CA	April 4-6, 2014	Host: Merced College Registration: Las Positas College
2014 FAM (North)	First Saturday of October	Host and Registration: Diablo Valley College (Modesto Junior College will be the back-up.)
2014 Northern Regional Conference	TBA	Host: Mission College Registration: Cabrillo College
2014 Southern Regional Conference:	TBA	Host: Citrus College Registration: Orange Coast College
2015 Spring Convention, (South), Ontario, CA	April 17-19, 2015	Host: Rio Hondo College Registration: Los Angeles Pierce College
2015 FAM (South)	First Saturday of October	Host: Citrus College Registration: Orange Coast College
2015 Northern Regional Conference	TBA	Host and Registration: Modesto Junior College
2015 Southern Regional Conference	TBA	Host: Glendale College Registration: Los Angeles Harbor College
2016 Spring Convention, (North), San Jose, CA	April 8-10, 2016	Host: West Hills College, Registration: Modesto Junior College
2016 FAM (North)	First Saturday of October	Host and registration: Fresno City College
2016 Northern Regional Conference	TBA	OPEN
2016 Southern Regional	TBA	OPEN

Conference		
2017 Spring Convention (South) Ontario, CA	April 21-23, 2017	OPEN
2017 FAM (South)	First Saturday of October	OPEN
2018 Spring Convention	April 13-15, 2018	OPEN

XII. Reports (Information Items Only)

- A. Board of Trustees Report:** Jacqueline Faris, the Vice-President of the Board of Trustees, told us that the President, Obed Vazquez is healing well from his surgery. She told us that there would be a Board of Trustees meeting directly after this meeting.
- B. SAB President Report:** Chris Wardell told us that a student called him to complain about an advisor because the student said that he/she was denied entrance into AGS at his/her school. He tried to resolve the issue but the student did not call him back. It was agreed that this is not a statewide matter but a matter to be decided at the chapter level.
- C. SAB President-Elect Report:** None
- D. SAB Vice-President Elect Report:** None
- E. Treasurer Report:** Jacqueline Faris brought up the issue of getting the brochures to the Spring Convention in 2014 in San Jose. Kaycea Campbell tentatively volunteered to help bring up the brochures that John Quevedo will have made. Jacqueline told us that chapters have not been charged their \$14 late fee when they have sent their permanent reports in late. She wondered who is supposed to be guiding chapters who are hosting Regional Conferences. Right now there is no template for the regional conferences, and there should be a template. She complimented Randy Taylor telling us that he is outstanding at putting together regional conferences. She stated that developing a template should be an agenda item at the spring convention. She told us that the scholarship fund for 2014 stands at \$23,120 with more money coming in by the October 31st deadline. She told us that we should have a very robust amount of money to give out in scholarships next April. She told us that she has been using part of the hotel profits to develop a slush fund to prepay convention fees as needed. She mentioned that the hotel bill each year is about \$100,000 and she only receives about \$60,000 before she arrives at the convention. The rest of the money comes in when people arrive at the convention. Currently she has a slush fund of about \$25,000 to help with pre-paying convention fees. She told us that she has had only minimal office expenses of \$723.83. She told us that we were paying \$900 in tax preparation fees but she has a discounted rate so that we will be paying only \$750 which will come out of next year's funds.

- F. Vice-Treasurer Report:** None
- G. Chair of Scholarships Report:** None
- H. Vice-Chair of Scholarships and Awards Report:** None
- I. Secretary of Extension and Eligibility's Report:** None
- J. Webmaster's Report:** None
- K. Parliamentarian's Report:** None
- L. Publicity Chair Report:** None

XIII. Discussion:

- A. Late fee for Late PM reports (proposed By-Laws amendment:** Fred Teti wanted to discuss a proposed bylaws change he had submitted. He was hoping to have the AGS Bylaws, Article III, Section 8, paragraph d amended to include as the new second sentence of the final paragraph the following sentence: At the Treasurer's discretion, the Treasurer may waive the late fee if the only outstanding item is a late Permanent Member Report (received by the late fee deadline. He will bring this change as a motion to the Spring Convention of 2104.

- XIV. Announcements:** 1) Steven Wallech announced that he wanted to have a motion at our next meeting to have a vocational Loly Award annually at our spring conventions. He made the point that the vocational student with a 4.0 grade point average was at a real disadvantage to win a Loly Award because readers tend to be more impressed with students with 4.0 averages who major in more rigorous course work like Mathematics, Chemistry or Physics. He also made the point that vocational students are an important part of the mission of California community colleges and we should find a way to honor their performances. Terry Green said that he would send out this idea for a possible change in scholarships via Andrew Kindon so the discussion on this motion might occur before the Spring Convention in 2014. 2) Erik Fritz announced that he wanted everyone on his website committee to see him after the meeting to give him their e-mail so they could make some forward progress on our new website. 3) Rowena Mendoza from Rio Hondo College announced that her chapter, Sigma Chi, was celebrating its 45th anniversary. 4) Jacqueline Faris announced that she wanted Fresno City College and Glendale Community College to take care of their paper work so they could become chapters in good standing. 5) Jacqueline announced that she wanted to discuss the issue of when it is acceptable to have a proxy. It was suggested that there should be a motion at the Spring Convention of 2014 allowing proxies at one of the two fall meetings but not at the spring convention. Chris Wardell said that he would make sure this motion was included as an agenda item in the spring.

- XV. Adjournment:** The meeting was adjourned at 1:30 pm.